



## Welcome to the webpage of the family daycare center "Villa Kunterbunt", Gütersloh.

We are very pleased that you show an interest in our family daycare center and therefore welcome you to take a virtual look around the center's homepage.

Should you have any questions, suggestions, tips or requests, do not hesitate to contact us at any time via email:  
**Villa.kunterbunt@bertelsmann.de**

We are looking forward hearing from you!

## Register now for daycare places 2021/22- with "KIVAN"

Using the link provided:

**<https://guetersloh.meinkitaplatz.de>**

All registrations will be placed on a waiting list of the daycare centers "Villa Kunterbunt" and "Villa Sonnenschein".

All registrations made until mid-January 2021 will be included into the selection process which ends Summer 2021.

## Postcards

For all fans, of the daycare center "Villa Kunterbunt", are a range of postcards available that can be purchased from Christiane Keller.

Five colourful cards with different quotes, mainly from "Pippi Longstocking"- by Astrid Lindgren are available to be purchased for the cost of 1 euro.

The proceeds go to our sponsorship institution in Romania.

## Updates


Due to the Corona pandemic, the activities we offer are currently limited and require prior registration.

This applies to all courses and workshops including visiting the daycare center i.e. at registration visits.


We look forward hearing from you via email: **villa.kunterbunt@bertelsmann.de** or phone: **05241-703183**

## About us

### Daycare center Villa Kunterbunt



Villa Kunterbunt is a daycare center (KiTa) for children aged 4 months to 6 years. In 1992, the institution was founded on the initiative of Bertelsmann and since then offers parents who are employed in the immediate vicinity of the institution childcare for their children. The aim is to facilitate the reconciliation of work and family life. Extended opening hours and the fulfillment of the legal claim of a daycare space for your child offers a great care package. Since June 2009, Villa Kunterbunt has been recognized and certified as a family center of the state of Nord Rhein Westphalia. Subsequently, the work and mission of the institution has expanded and changed as the family center has taken over a pilot function in each social area (=district). In addition to childcare it offers counselling for parents and their families. Currently, the KiTa year 2020/21 consists of 40 spaces in group type III (3 to 6 Years) and 20 spaces in group type II (4 months to 3 years). Ten of these spaces are purely operational for Bertelsmann employees, as they are subject to special funding. Registration is possible all year round and since November 2019, via the online portal KIVAN: **<https://guetersloh.meinkitaplatz.de>**



**Our opening hours are as follows:**

Monday to Thursday from 07.30 a.m. to 05.30 p.m. and  
Friday from 07.30 a.m. to 04.30 p.m.

## Educational concept

The children's group settings are divided by school entrance year and are named after animal names, such as the ladybug group, mouse, hedgehog, bear and dino group. The pedagogical concept of the daycare center offers activities based on projects or child initiated situations. Throughout the year, both internally and across the group settings, joint activities with the children and their families are offered to support the wellbeing and dynamics of the whole family within the daycare center.

## Premises

**Entrance area/ ground floor**

The youngest children of the ladybug and mouse group are provided each with two large classrooms. These consist of adjoining rooms which are used for i.e. construction or roleplay areas, a sleep room and a wash/ toi-let facility is located within the entrance hall area. The entrance hall offers plenty of space for both groups to play and seek out various activities offered by the educators.

The outdoor area and the multipurpose room can easily be accessed from the entrance hall. Somewhat hidden but centrally located, is the so called "Taka- Tuka-Land". This is an area for parents and visitors to wait whilst their children, for example, are having their settling in time. Drinks and literature are always provided. Once a month a parents café is held which has become a popular meeting place for all parents. Also located on the ground floor is the administrative area with the office of the manager as well as the staff and meeting room. This can be used for team events and for external seminars and trainings.

In the large kitchen, two friendly auxiliary staff prepare the daily meals for the children. It also offers a great baking and cooking area for the children in a safe environment. Two bright, friendly stairwells lead to the first floor.

**1st floor**

Upstairs are the rooms for the older children of the hedgehog, bear and dino group. Large classrooms, group adjoining rooms and washrooms are available. There is also the "Hoppetosse", which is a room used for counselling sessions, the Parents' Advisory Board, the annual child development and parents meetings, language support and small group offers.

**Other premises**

The spacious multipurpose room is available to all children for gymnastics and movement, for musical and creative offers. Celebrations and events for parents and children take place there as well as meetings, workshops and pedagogical evenings. A well-equipped wood working cellar offers various materials and tools to broaden the children's creativity and knowledge.

**Outdoor area**

The large outdoor area is well equipped with a large sand area, a climbing house, swings, a slide, water and mud area. There are endless play opportunities for all ages. A widespread parkour is located at the back of the outdoor play area for the use of scooters and bicycles. The playground is surrounded by a security fence and secured by an electric buzzer at the entrance area.

## Team

A social pedagogue is the head of the family daycare center, numerous experienced early years educators and two auxiliary staff, are part of the permanent team. Every year, trainees from colleges of social pedagogy and/or interns are added to the team. Our family center is cleaned daily by two cleaners, the outdoor facilities are maintained by a gardening company and is regularly safety checked. The team is assisted by a caretaker who takes on daily task within the outdoor and indoor area.





## Educational concept

The children's group settings are divided by school entrance year and are named after animal names, such as the ladybug group, mouse, hedgehog, bear and dino group. The pedagogical concept of the daycare center offers activities based on projects or child initiated situations.

Throughout the year, both internally and across the group settings, joint activities with the children and their families are offered to support the wellbeing and dynamics of the whole family within the daycare center.



## Inclusion

Transparency about the pedagogical work, the daily routine and the concept make it possible for every family to feel safe and comfortable, particularly to families with special educational needs children.

Every child is an active learner and independent thinking person who conquers the world with his/her natural ability and curiosity. The educators support and accompany each child individually and design learning opportunities, regardless of their level of development.

For educators play and learning with all senses are the main focus. Playful confrontations with their environment children tend to develop their physical, psychological and social skills further.

## Participation

In pedagogy, the concept of participation refers to the involvement of children and young people in all aspects of their life. The right to participate applies to all, regardless of age or ability – it's an idea closely linked to the concept of democracy. Participation can be found in jointly agreed regulations and agreements of everyday life and in everyday interactions.

## Definition in day care facilities

Participation is understood in the day care centers Villa Kunterbunt and Villa Sonnenschein as a democratic voting procedure. Dialogue and joint decision-making by children and their educators is promoted. Their opinions, needs and criticism are taken seriously and are therefore involved in the pedagogical processes and decision making at all times.

## Interior design

The interior in the daycare center is designed age appropriately, so that the children are able to pursue their interests and skills independently throughout the day. All materials in the classroom are visible to the children and freely accessible at all times. The children can choose a mixture of materials, work equipment and toys by themselves and are involved in the processes of exchange, purchase and placement of the utensils. The framework is set by the educators and the children have the opportunity to incorporate their own ideas.



## Co-determination and democratic structure

Once a week circle time based on participation is taking place where the children have the opportunity to contribute their own wishes, suggestions or criticism. The children's opinion can be obtained verbally via a medium or via non-verbal utterances. With this method, the children practice basic democratic structures and experience their own opinions. Through intensive observation, the educator having become familiar with the children, will align the decision-making processes age appropriately and to their individual needs. The children in the day care center Villa Kunterbunt and Villa Sonnenschein have the right to express dissatisfaction or criticism. The educators take the children's statements seriously and deal with them appropriately and positively. The aim is





to find a common result. Participation means that children are allowed to voice their own interests within the frame-work. The educators have a responsibility to protect the physical and mental well-being of children. This includes setting limits and making de-cisions for the children.

Therefore, every day care center has rules which are defined and deter-mined by the educators. In addition, the setting has a set of principal rules that apply to the violent- free and solution-oriented handling of conflicts.

## Role model function

Children learn from their parents and their peers of what is important in life, such as survival instinct and the world surrounding us. Children's experiences are taught by their own ability, through their par-ents, peers and educators. Educators consciously and unconsciously initiate the children's thinking and behaviors into socializa-tion and help identify themselves throughout their education within their daily activities. They live up to demo-cratic values in their actions and statements, thus provid-ing guidance and security for children of all ages at all times. Within the team, you will find an appreciative and respectful interaction with each other.

Protection mandate in the event of child welfare risk: Villa Kunterbunt and Villa Sonnenschein, support the stat-utory provisions in accordance with Section 8a, paragraph 1 SGB VIII which automati-cally applies in the event of a child welfare is in question or jeopardized.

## Section 8a, paragraph 1 SGB VIII

If social services are made aware of any indications that a child or young person is at harm, they must take a risk assessment of the welfare of the child or young person. The guardian as well as the child or young person, must be involved, pro-vided that this does not call into question of the effectiveness and protec-tion of the child or young person. If the social worker considers the pro- vision of aid to be appropriate and necessary in order to avert the risk, they shall offer it to the guardians. A certified child protection professional in accordance with Section 8a (4) and 2nd SGB VIII is available as a contact person within the daycare center.



Familienzentrum  
Villa Kunterbunt  
Carl-Miele-Straße 216-218  
33335 Gütersloh  
Telefon: 05241-703183  
Telefax: 05241-998965  
[villa.kunterbunt@bertelsmann.de](mailto:villa.kunterbunt@bertelsmann.de)

[www.villa-kunterbunt-gt.de](http://www.villa-kunterbunt-gt.de)

